Phone: 303-926-5292

## ASSOCIATE ATTORNEY

Job Title: Associate Attorney

**Salary Range:** \$90,000.00 - \$126,250.00 based on experience

Patterson Real Bird & Wilson LLP is a national law firm dedicated to the representation of American Indian tribes and organizations. We represent tribes and tribal entities in a wide spectrum of services including business transactions, litigation, and governmental affairs in many forums, including state, federal and tribal courts.

We are seeking an Associate Attorney with a foundation in tribal and federal Indian law to join our team in Louisville, Colorado. The ideal candidate will have 3-5 years of experience and a demonstrated ability to provide legal support and counsel on a wide range of issues involving tribal and federal law. This role offers an excellent opportunity for growth and development, with exposure to key legal matters in a collaborative and dynamic environment.

## Preferred qualifications include:

- Juris Doctorate degree from an ABA accredited law school;
- Status as an active member in good standing of the bar of CO or other state jurisdiction;
- Experience working with Indian tribes or tribal entities on a wide array of legal issues such as business transitions, housing, education, finance, gaming, government affairs, litigation, social services, child welfare, energy, natural resources and taxation;
- Familiarity with tribal and federal Indian law;
- Excellent analytical, research, and writing abilities;
- Ability to work well independently and as a team in a fast-paced environment;
- Willingness and ability to travel frequently to attend client meetings and court or administrative hearings at locations throughout the United States; and
- Proven skills in effectively communicating with Tribal clients, and federal, state or tribal agency representatives.

## Duties and Responsibilities include: (other duties may be assigned)

- Provide counsel and legal services to new and existing clients as well as represent clients in a professional and expedient manner;
- Participate in business development functions (conferences, seminars, etc.) as requested to maintain and build client relationships as well as expand business opportunities;
- Apply knowledge of legal procedures and previous cases to effectively counsel clients;
- Conduct legal research by preparing legal memoranda and necessary pleadings required in all aspects of tribal, federal, and state litigation matters;
- Appear at hearings and trials including hearings in tribal courts;
- Draft agreements and analyze legal documents; and
- Comply with all court, state bar and inter-office policies and procedures.
- Our office handles substantial work for tribal clients in the areas of education, housing, and tax, as well as general tribal legal counsel services.

Your total compensation package will include a competitive salary, bonus potential, participation in the firm 401(K) retirement plan, and a benefits package that includes health, dental, vision, life and disability insurance programs.

Send your resume and cover letter, writing sample, professional references and law school transcripts (if graduated less than 5 years ago) to:

**Posting Contact Name:** David Jacobs, Assistant Firm Administrator

Posting Contact Email: <u>djacobs@nativelawgroup.com</u>

**Work Location:** In-Person

**Application Materials Required:** Cover Letter, Resume/CV, Writing Examples

Posting Date: March 18, 2025

**Un-posting Date:** Ongoing